

**MINUTES OF THE MEETING OF BROOK PARISH COUNCIL
ON 18th MARCH 2021 HELD VIA SKYPE**

Present: Cllr Tomkins (Chair) Cllr Betty
Cllr Finn Cllr Jessop
Cllr Medhurst

In attendance: The Clerk

		To be actioned by
1	To receive and approve apologies for absence	
	Apologies for absence had been received from Cllr Linin.	
2	To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.	
	There were no declarations of interest.	
3	To approve the minutes of the meeting held on 18th February 2021	
	The minutes were signed as a true record.	
4	To discuss matters arising from the above minutes not covered by the agenda.	
	Thanks to the Clerk for meeting with Kent Highways regarding Troy Town Lane which will be having a temporary repair.	
5	Public session: To receive questions and comments from the public on any agenda item.	
	There were no members of the public present.	
6	Financial matters:	
	<ul style="list-style-type: none"> a) To note/authorise the following: <ul style="list-style-type: none"> i. To note the Parish Council's financial position. The Parish Council balance at bank was £3380.26 with two cheques outstanding as at 28/02/2021. ii. To authorise any payments A payment to the Clerk was approved for £109.38 for annual expenses. 	
7	To consider any changes to the Risk Assessment.	
	There were no changes to be made to the Risk Assessment.	
8	Planning matters: to approve the responses to any recent planning applications.	
	There have been 2 Planning Applications: 1 in Stonebridge and 1 in Nats Lane. The Parish Council raises no objection to either of these applications. The Clerk is to submit a response.	TB
9	Suggestion of the creation of a Wildlife Policy	
	Cllr Betty proposed the creation of a Wildlife Policy following some concerns raised by a member of public. The recreation ground could be a wildlife haven due to the brook running round the edges of the recreation ground. It is hoped the School could be involved with the making of bat/owl boxes. This was highlighted by local parishioners being concerned about the wildlife population. Cllr Tomkins explained that there were boxes for wildlife in the woods previously, Cllr Tomkins will approach the school and the gentleman that helps with the wildlife at School.	JT
10	Any Other Business (for information purposes only):	
	The precept has increased, this is due to the requirement to pay for the upkeep of the recreation ground and because the Concurrent Functions Grant and the Council Tax Support Grant have been removed by Ashford Borough Council. The Concurrent Functions Grant and the Council Tax Support Grant were circa	

	<p>£250 income for the Parish Council per annum, hence a £200 increase added this financial year.</p> <p>Bags of logs will be sold at £3 per 25kg bag or 4 bags for £10. Chippings will be sold at £1 per 25kg bag. This will be on 10th April between 10am and 2pm. Signs will be put up.</p>	
11	<p>Date of next meeting – 15th April 2021 by Zoom at 7pm.</p> <p>20th May 2021</p> <p>17th June 2021</p> <p>15th July 2021</p>	
12	<p>Resolution to exclude the public</p> <p>It was proposed that, under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, because of the confidential nature of the business to be dealt with, the public and press leave the meeting during discussion of item 12, namely cycle path creation.</p> <p>Resolved: That the press and public leave the meeting during discussion of cycle path creation.</p>	
13	<p>Closed Session:</p> <p>Cycle path creation: The Parish Councillors discussed and agreed a response regarding the proposed cycle path creation received from the Our Place Wye Chairman.</p> <p>The meeting closed at 7.30pm</p>	

Signed:

Date: