

**MINUTES OF THE MEETING OF
BROOK PARISH COUNCIL ON 20th SEPTEMBER 2018**

Present:

Cllr Betty (Chair)
Cllr Jessop

Cllr Finn
Cllr Linin

		To be actioned by
1	Apologies	
	There were no apologies for absence.	
2	Declaration of Interest	
	Cllr Jessop declared a personal interest in the payment for the fallen tree.	
3	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
4	Matters Arising	
	<p>The newsletter has now been circulated.</p> <p>Cllr Tomkins is still trying to contact the Speedwatch Scheme to book some training for the Councillors. The Caretaker had cut down the tree in between meetings and it was questioned as to whether he has the correct training/insurance for such activities. The Parish Council is grateful for what he has done but has concerns over the potential risk that no insurance cover/training poses.</p> <p>There is also some concern over waste disposal from the works that the caretaker undertakes and, again, it was questioned as to whether he has a trade waste license.</p> <p>These matters are all to be brought to the attention of Susan Wood.</p> <p>An annual meeting was suggested, although it is thought that this probably happens in order to undertake a review of Pauls work/appraisal.</p>	<p>JT</p> <p>TB</p>
5	Public session	
	<p>PCSO Newell attended the meeting.</p> <p>When he is unable to attend a meeting (he has 13 parishes to cover) he will send a report of crimes/advice for the area.</p> <p>The Councillors discussed Speedwatch – PCSO Newell is happy to assist with this.</p> <p>PCSO Newell explained that crimes can be reported online and stats for crimes can also be viewed at www.police.uk.</p> <p>PCSO Newell asked if there is currently a Neighbourhood Watch Scheme running, there isn't but the PCSO offered to assist with setting one up if that was considered useful.</p> <p>PCSO Newell reported that a classic car that had been stolen has today been returned.</p> <p>Parking/speed at the school was reported as a concern.</p> <p>The Clerk had received a couple of concerns about the hedge on Spelders Hill and also the school signs on the road fading.</p>	
6	Finances	
	<p>a. To note/authorise the following:</p> <p>i. To note the Parish Council's Financial position <i>The Parish Council bank balance as at 31/08/2018 was £2802.67.</i></p> <p>ii. To authorise payments 3 cheques were signed, one for £43.50 for the printing of newsletters/ink, one for the outstanding Caretaker monies of £1212.00 and one for £240.00 for the cutting up of the tree.</p> <p>A copy of the budget v expenditure was distributed to all Councillors.</p>	
7	Commemoration of the end of World War 1	
	The silhouettes have been received, the Church has 1 and the Parish Council has 10 which completes the 11 soldiers on the war memorial.	

	<p>It was thought that the local installation artist might like to be involved in the strategic placing of the silhouettes and so Cllr Betty is to draft a letter. The school will also be invited to be involved in soldier research or poppy making, or similar.</p>	SB
8	To consider any changes to the Risk Assessment	
	The bench is to be removed and the remedial work highlighted in the RoSPA report will be undertaken by Paul, if possible.	
9	Planning Matters	
	<p>There were 2 planning applications to be discussed. 18/01403 – no objections 18/16/01433 – changes to be circulated</p> <p>The Nats Lane site is no longer to be added to the Local Plan as an actual site but Brook is still listed in the HOU3a Policy. It was agreed that the Parish Council would have one last try to get Brook removed from HOU3a. Cllr Betty to draft a response to the Planning Inspector. A discussion ensued regarding infill and backfill.</p>	SB
10	Any Other Business	
	<p>The hedgerow opposite the museum needs cutting. It is expected that this will be done after September when the birds are no longer nesting.</p> <p>The AONB sign at the top of Spelders Hill and the 30mph sign in the same location have been damaged, Clerk to report.</p> <p>A complaint had been received regarding vehicles being illegally parked, the Clerk will contact the PCSO with regard to this matter.</p> <p>It was noted that an application had been submitted for the Piggery.</p>	TB TB
11	Date of the Next Meeting	
	<p>The next meeting will be held on Thursday October 18th 2018. The following meetings are: Thursday 15 November 2018 Thursday 20 December 2018 Thursday 28 February 2019 Thursday 21 March 2019 Thursday 18 April 2019 Thursday 16 May 2019</p>	
	The meeting closed at 8.30pm	

Signed:

Date: