

**MINUTES OF THE MEETING OF
BROOK PARISH COUNCIL ON 19th DECEMBER 2019**

Present: Cllr Tomkins (Chair) Cllr Betty
Cllr Finn Cllr Jessop
Cllr Linin Cllr Medhurst

Tracey Block, the Clerk.

		To be actioned by
1	Apologies	
	There were no apologies for absence.	
2	Declaration of Interest	
	There were no declarations of interest to be made.	
3	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
4	Matters Arising	
	The speedwatch project is still on-going. Play area repairs have been undertaken Tree work on the recreation ground is in hand with the weather halting progress but this will be completed in the New Year.	
5	Public session	
	There were no members of the public in attendance.	
6	Correspondence	
	There was no correspondence to discuss.	
6	Finances	
	<ul style="list-style-type: none"> a. To note/authorise the following: <ul style="list-style-type: none"> i. To note the Parish Council's Financial position <i>The Parish Council bank balance as at 30/11/2019 was £5271.28 with £216.83 uncleared.</i> <i>The Councillors agreed they would like to give Paul Rodway a £50 Christmas gift.</i> <p>A copy of the budget v expenditure was distributed to all Councillors.</p>	
7	To consider any changes to the Risk Assessment	
	The RoSPA report has been received and the work required highlighted.	
8	Planning Matters	
	There were no new planning applications received.	
9	Any Other Business	
	Following the Kent Highways meeting that 3 Councillors had attended, Cllr Tomkins has been in communication with a number of people with regards to a potential traffic calming scheme near the school.	
10	Date of the Next Meeting	
	The next meeting will be held on Thursday February 20 th 2019. The following meetings are: Thursday 19 March 2020 Thursday 16 April 2020 Thursday 14 May 2020	

	The meeting closed at 7.50pm	
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Signed:

Date: