

**MINUTES OF THE MEETING OF BROOK PARISH COUNCIL
ON 14th OCTOBER 2021 HELD AT THE VILLAGE HALL**

Present: Cllr Tomkins(Chair) Cllr Betts
Cllr Betty Cllr Finn
Cllr Jessop Cllr Medhurst

In attendance: The Clerk

		To be actioned by
1.	To receive and approve apologies for absence.	
	There were no apologies for absence.	
2.	To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.	
	There were no declarations of interest to be declared by the Parish Councillors.	
3.	To approve the minutes of the meetings held on 16th September 2021	
	The minutes of the previous meeting were signed as a true copy.	
4.	To discuss matters arising from the above minutes not covered by the agenda	
	Cllr Betty suggested that the sign on the green be cleaned when the next Village Clean up takes place. Cllr Betty had received £50 from the sale of the logs and passed the money to the Clerk for paying in to the Caretaker account.	
5.	Public session: To receive questions and comments from the public on any agenda item.	
	There were no public in attendance.	
6.	Financial matters:	
	To note/authorise the following: i. To note the Parish Council's financial position The Parish Council has £8752.56 in the bank with no outstanding payments. ii. To authorise any payments There were 2 cheques to be signed.	
7.	To receive the planning report	
	The Planning report had been circulated. A response to the planning application at the Honest Miller has been agreed and submitted to the Borough Council. The closing date for responses has been extended to 22 nd October.	
8.	To receive any updates on Highways/Environment	
	Nats Lane problems have been reported and the pot holes on Spelder's Hill are to be reported.	
9.	To receive any update regarding the Village Hall	
	There was no report but it was noted that there has been an issue with parking for the Toddler Group, it is hoped that this will now be resolved.	
10.	To receive any update regarding the Newsletter	
	There is no update as yet.	
11.	To receive a Caretaker Report	
	The Caretaker is doing a good job.	
12.	To agree a time/date to meet going forward	
	The Village Hall is available for meetings on Thursday at 5pm as long as we have vacated by 6.30pm. This was agreed and the meeting will continue on a Thursday.	

13.	To consider any changes to the Risk Assessment							
	There is some remedial work required in the play area. More bark will be purchased in the spring.							
14.	Any Other Business (for information purposes only):							
	Stile damage was discussed. This is to be reported to Kent PROW. It is thought this is due to be replaced with a kissing gate.							
15.	Date of next meeting – 18th November at 5.00pm							
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">16th December 2021</td> <td style="width: 50%;">17th February 2022</td> </tr> <tr> <td>17th March 2022</td> <td>21st April 2022</td> </tr> <tr> <td>9th May 2022</td> <td></td> </tr> </table>	16 th December 2021	17 th February 2022	17 th March 2022	21 st April 2022	9 th May 2022		
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	The meeting closed at 5.30pm							

Signed:

Date: