

## Bank reconciliation

Insert name of smaller authority: \_\_\_\_\_ Brook Parish Council \_\_\_\_\_

### Financial year ending 31 March 2017

Prepared by \_\_\_\_\_ Tracey Block, Clerk and RFO \_\_\_\_\_ (Name and role)

Date \_\_04/04/2017\_\_

Balance per bank statements as at 31 March 2017:		
Current Account	£	£
	1139.29	
Business Reserve Account	1176.93	
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	2316.22	2316.22
Petty cash float (if applicable)		
Less: any un-presented cheques at 31 March 2017		

Add: any un-banked cash at 31 March 2017

Net balances as at 31 March 2017 (Box 8) 

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2316.22

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

#### CASH BOOK:

Opening Balance 1 April 2016 (Prior year Box 8)	1431.25
Add: Receipts in the year	7862.13
Less: Payments in the year	6977.16
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Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above – Box 8)	<u>2316.22</u>