

**MINUTES OF THE MEETING OF BROOK PARISH COUNCIL
ON 21st JANUARY 2021 HELD VIA SKYPE**

Present: Cllr Tomkins (Chair) Cllr Betty
Cllr Finn Cllr Medhurst

In attendance: The Clerk

		To be actioned by
1	To receive and approve apologies for absence	
	Apologies for absence had been received from Cllr Jessop and Cllr Linin.	
2	To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.	
	There were no declarations of interest.	
3	To approve the minutes of the meeting held on 17th December 2020	
	The minutes were signed as a true record.	
4	To discuss matters arising from the above minutes not covered by the agenda.	
	The work on the trees on the field will be completed by February meeting. The Christmas tree has been removed by the Caretaker. The carol singing was not able to go ahead.	
5	Public session: To receive questions and comments from the public on any agenda item.	
	There were no members of the public present.	
6	Financial matters:	
	<ul style="list-style-type: none"> a) To note/authorise the following: <ul style="list-style-type: none"> i. To note the Parish Council's financial position. The Parish Council balance at bank was £4056.34 with two cheques outstanding as at 31/12/2020. ii. To authorise any payments The Christmas tree payment is needed to be paid at £173.00 	
7	To consider any changes to the Risk Assessment.	
	There were no changes to be made to the Risk Assessment.	
8	Update on the Honest Miller	
	It was noted that the next Zoom meeting of the Honest Miller Group will take place on 5 th February.	
9	Kent Highways	
	The road at the top of Spelders Hill is closed and a trench has been dug. Nacolts is now open. Cllr Tomkins has spoken to Kent Highways regarding the drain blockage. The Caretaker has rodded the drains on the corner and cleared the problem in the lower part of the village.	
10	Planning matters: to approve the responses to any recent planning applications.	
	There has been an application for a Summer room, this application will not affect the structure of the building. This does not appear to be a contentious application and there were no objections raised.	
11	Any Other Business (for information purposes only):	
	The fence on the side of the footpath in Brookbank, this is dangerous as it is over-hanging the footpath. The Clerk will contact the housing department, it is thought that the path belongs to Ashford Borough Council.	

	There has been an approach to the neighbours to remove the H-pole and the supplying pole and to bury the cables to enable the frontage to be cleared to allow for the building to go ahead. The Councillors will ask the neighbours about this.	
12	Date of next meeting – 18th February 2021 18 th March 2021	
	The meeting closed at 19:30	

Signed:

Date: