

**MINUTES OF THE MEETING OF BROOK PARISH COUNCIL
ON 17th MARCH 2022 HELD AT THE VILLAGE HALL**

Present: Cllr Tomkins(Chair) Cllr Betty
Cllr Finn Cllr Jessop
Cllr Medhurst

In attendance: The Ward Councillor and the Clerk

		To be actioned by
1.	To receive and approve apologies for absence.	
	Apologies for absence had been received from Cllr Betts.	
2.	To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.	
	Cllr Howard declared an interest in all planning applications to be discussed because he is a member of the planning committee at Ashford Borough Council.	
3.	To approve the minutes of the meetings held on 17th February 2022	
	The minutes of the previous meeting were signed as a true copy.	
4.	To discuss matters arising from the above minutes not covered by the agenda	
	The water at Nats Lane has been reported and the issue resolved.	
5.	Public session: To receive questions and comments from the public on any agenda item.	
	<p>The Ward member explained that he had grant money available. He has agreed to support the Drama group and would be interested in supporting any works to the Play area.</p> <p>Cllr Howard also explained that he had been giving advice, where possible, to anyone who approached him regarding planning. The planning department in Ashford had seen a significant turnover of staff which is causing some problems. The Ward Councillor said that problems had arisen between Planning Officers and Ward members as they are not communicating well.</p> <p>Ashford Borough Council have had a period of big announcements:</p> <p>The works at Newtown have been upgraded.</p> <p>Brompton Bikes are coming to Ashford, they are looking at alternatives to providing parking, they want to work with the community, the building plans are interesting. The applicant is looking at creating a venue in the factory. The factory will provide 1500 + jobs for the area.</p> <p>Ashford Borough Council are ready to take Ukrainian refugees.</p> <p>Ashford Borough Council are trying to take forward their policies on climate change etc, they have been busy on a strategic level.</p>	
6.	Financial matters:	
	<p>To note/authorise the following:</p> <p>i. To note the Parish Council's financial position The Parish Council has £5446.10 in the bank with no outstanding payments.</p> <p>ii. To authorise any payments One cheque was signed for Clerk's expenses.</p>	
7.	To receive the Planning report:	
	<p>Planning reports have been circulated.</p> <p>A letter had been received by the Clerk from Churchill Property Trading Limited. The letter was circulated to all Parish Councillors as had been requested, the contents of which were noted.</p>	
8.	Queen's Jubilee Celebration	
	The Clerk had been asked to source details of a beacon. The beacon is to be purchased, Cllr Howard offered to pay £190 towards the beacon.	

9.	To receive the KALC report	
	The KALC report had been circulated. Cllr Betty noted the relevant points, mainly the planning portal causing concern regarding the removal of comments and Southern Water are willing to work with parishes regarding unflushables.	
10.	To receive any updates on Highways/Environment	
	Cllr Tomkins reported the brook blocking issue.	
11.	To ratify the response to the Land Mapping Commission Questionnaire	
	The Parish Councillors confirmed the response to the questionnaire, the Clerk is to submit.	
12.	To receive any update regarding the Newsletter	
	The newsletter will be circulated before being printed.	
13.	To receive a Caretaker Report	
	There is to be a meeting to discuss the costs of the Caretaker Scheme and also to undertake Paul's appraisal.	
14.	To consider any changes to the Risk Assessment	
	There is no change to the Risk Assessment.	
15.	Any Other Business (for information purposes only):	
	A resident had approached a Councillor regarding having a defibrillator at the Village Hall. The Clerk will approach the Village Hall regarding this matter. The Clerks scale point increase will be discussed at the next meeting. The Clerk will contact Ashford Borough Council regarding the imminent litter pick.	
16.	Date of next meeting – 28th April 2022 at 5.00pm 28 th April 2022 19 th May 2022	
	The meeting closed at 6.25pm	

Signed:

Date: