

**Minutes of Brook Parish Council Meeting held in the
Village Hall on Thursday, 26th July 2012**

Present Peter Webb in the Chair Bob Scarfe
Erica Forbes Jim Benson
Tony Dunn

To be actioned by

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| The meeting started at 7.00pm | |
| Apologies had been received from John Tomkins. | |
| Declaration of interest in items on the agenda There were no declarations of Interest. | |
| Minutes of the Meeting on 21 st June 2012 were approved as a true record. | |
| Matters Arising from the Minutes Railings – The Clerk has now found out that the culvert land and railings is owned by KCC Structures. They have been asked to look at the state of the area as it is not maintained and the railings require painting. Cricket Ground Sign – The Clerk is still chasing the cricket ground sign. Brook Sign – Sean Pierce has not completed this as yet. Footpath Sign –As a quotation has not yet been received it was agreed that the Parish Council would ask KCC to undertake this. Christmas Lights – The electricity point has been installed and is all ready for the lights. The electrical cable etc that Tony Dunn has been storing is to be put in the loft in the hall. Activity Committee – John Tomkins and Tony Dunn will take this committee forward and will report back to the Parish Council as appropriate. Newspaper Reporting – Bob Scarfe is passing information as it arises to the Clerk. The Museum Art Exhibition will be advertised under Brook in the paper. Village Barbecue – The Community Sports did not attend the barbecue with their speed goal as the weather was too wet for this to be used. | TB TB AD/PW RS |
| Playground The money has been paid in to the Parish Council accounts. An item is to be put in to the paper about this. The Clerk will start the ordering process in September for the new adult exercise equipment. Lawncare are to be asked to apply the weed killer if they have not already done so. | TB |
| Grass Cutting in Brook Kent Highways are responsible for the upkeep of the verges and Ashford Borough Council is responsible for the village green. The Parish Council are to consider the purchase of a ride on mower for maintaining these areas in Brook as they are not being maintained often enough during the growing season. Bob Scarfe is to find out prices of purchasing such a mower and the Clerk will find out insurance costs. Quotations for undertaking this work are also to be sought. | RS/TB |
| Dog Fouling Signs 2 dog fouling signs are to be purchased; they are 32 x 25 cm and cost £51.07 each. Delivery costs are not included in this quotation. | TB |
| Plaque for Jubilee Tree As the size of the sign required had not been decided, a vote was taken on sizes and the majority were in favour of the 8 x6 sign at a cost of £121 plus £21 for the leg. Delivery costs are not included in this quotation. | TB |

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| <p>Acceptance of the Code of Conduct and Signing Members' Interests Forms It would be necessary to adopt a new Model Code of Conduct and fill in more detailed councillors' interests forms but this would be done at the September meeting when more information had been received. The Clerk had circulated copies of the recommended Model Code of Conduct for councillors to read at leisure before the next meeting, although the exact draft to be adopted might be slightly amended. As we do not expect to have a meeting in August, we can discuss again and accept in September, any relevant interests will be declared then under the new format including tweaks by ABC</p> <p>Finances The Financial Statement was circulated. The following cheques was signed: Scramble Net – supply and fitting - £757.20 Lawncare - £144.00</p> | |
| <p>Tree Wardens Report The tree warden had nothing to report this month.</p> | |
| <p>Any Other Business Letters regarding Broadband were distributed among the Councillors for delivery as soon as possible.</p> | All |
| <p>The next meeting was confirmed as Thursday, 20th September 2012, the Clerk would like any items for the agenda by Monday 10th July, please.</p> | All |
| <p>There being no further business, the meeting was declared closed at 8.20 PM.</p> | |