

**MINUTES OF THE MEETING OF  
BROOK PARISH COUNCIL ON 17<sup>th</sup> OCTOBER 2019**

Present: Cllr Tomkins (Chair) Cllr Betty  
Cllr Finn Cllr Jessop  
Cllr Linin Cllr Medhurst

		To be actioned by
<b>1</b>	<b>Apologies</b>	
	There were no apologies for absence.	
<b>2</b>	<b>Declaration of Interest</b>	
	There were no declarations of interest to be made.	
<b>3</b>	<b>Minutes of the last meeting and matters arising</b>	
	The minutes of the last meeting were agreed and signed.	
<b>4</b>	<b>Matters Arising</b>	
	The speedwatch project is still on-going. The Clerk has had no response regarding the EDF Pole on Spelders Hill. The play platform is to be purchased at a cost of circa £260 and Cllr Tomkins has sourced a bench which will be purchased in the Spring. Pavement checks have been carried out and Cllr Betty explained that the surface of the footpath from the School to Stonebridge is cracked and in a poor state of repair with some sunken inspection covers etc. It was agreed that the Clerk would send a Highways Improvement Plan to KCC stating that the pavements need repair through the whole of Brook. A letter has been sent regarding the Paramotorists. The Caretaker is to remove the Rowan Tree on Stonebridge. The noticeboard is now working. There has been some confusion regarding whether the hedge on the entrance to the Recreation Ground is the responsibility of the Parish Council. It was agreed that Cllr Betty would purchase the Title Plan and details from Land Registry on behalf of the Council. As yet no mention of this has been found in any deeds.	JT  TB  JT  SB
<b>5</b>	<b>Public session</b>	
	There were no members of public present.	
<b>6</b>	<b>Correspondence</b>	
	Communication from Wye Parish Clerk regarding the possibility of funding a traffic survey for the crossroads at Coldharbour. The Parish Council were not happy to spend money on this as it outside of the Parish and visibility is not really an issue when exiting from the Brook junction.	
<b>6</b>	<b>Finances</b>	
	a. To note/authorise the following: i. To note the Parish Council's Financial position <i>The Parish Council bank balance as at 30/09/2019 was £6669.99 with one cheque outstanding..</i>  A copy of the budget v expenditure was distributed to all Councillors.	
<b>7</b>	<b>To consider any changes to the Risk Assessment</b>	
	The RoSPA report has been received and the work required highlighted.	
<b>8</b>	<b>Planning Matters</b>	
	There were no new planning applications.	
<b>9</b>	<b>Any Other Business</b>	

	<p>Someone has been seen spraying the edge of the brook bank.          If the Village Hall were to put a container on the land by the Hall, who would apply for planning permission? The Village Hall Committee as they would own the container.          It was noted that the Vintage Tea clashes with the Museum Christmas Lunch.          The Clerk checked that a Salt bag is required, it was agreed that another salt bag should be requested.          The Perspex soldiers will be saved for the 8<sup>th</sup> May.          The Parish Council will purchase another Christmas Tree this year.          The drama group will be applying for a grant.</p>	<p>TB  JM</p>
<p><b>10</b></p>	<p><b>Date of the Next Meeting</b>          The next meeting will be held on Thursday November 21<sup>st</sup> 2019.          The following meetings are:              Thursday 19 December 2019              Thursday 20 February 2020              Thursday 19 March 2020              Thursday 16 April 2020              Thursday 14 May 2020</p>	
	<p>The meeting closed at 7.30pm</p>	

Signed: .....

Date: .....

## RoSPA Report Remedial work

Issue	To do
Treat wooden items with play safe wood preserver	PR
Repair wire on fence	PR
Replace picnic bench	JT
Reseat the loose logs on the trail	PR
Bird mess on swing seats to be cleaned off regularly	PR
Rake the bark to cover the wing foundations and the tiles – top up in spring 2020	PR
Weeding round bark area	PR
Platform and boards rotting	PR
Safety cap loose – Fix to platform base	JT