

**MINUTES OF THE MEETING OF
BROOK PARISH COUNCIL ON 19th NOVEMBER 2020
HELD VIA SKYPE**

Present: Cllr Tomkins (Chair) Cllr Betty
Cllr Finn Cllr Medhurst

In attendance: The Clerk

		To be actioned by
1	To receive and approve apologies for absence	
	Apologies for absence had been received from Cllr Jessop and Cllr Linin.	
2	To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.	
	There were no declarations of interest.	
3	To approve the minutes of the meeting held on 15th October 2020	
	The minutes were signed as a true record.	
4	To discuss matters arising from the above minutes not covered by the agenda.	
	The trees along the entrance to the Village Hall will be cut back next month. The Playing field is looking good.	
5	Public session: To receive questions and comments from the public on any agenda item.	
	There were no members of the public present.	
6	Financial matters:	
	<p>a) To note/authorise the following:</p> <p>i. To note the Parish Council's financial position. The Parish Council balance at bank was £6072.61 with one cheque outstanding as at 31/10/2020.</p> <p>ii. To authorise any payments There were no payments to be made at this time.</p> <p>iii. To approve the draft budget for 2021/22 The draft budget was circulated ahead of the meeting. The Councillors approved the budget and agreed the figures.</p> <p>iv. To agree the precept figure for 2021/22 There was a discussion regarding Ashford Borough Council's suggested withdrawal of Concurrent Functions Grant and Council Tax Support Grant, resulting in a reduction of approx: £302, based on last year's figures.</p> <p>It was agreed that the Parish Council would precept for £10,000. Cllr Tomkins proposed this and Cllr Betty seconded this, all were in favour.</p>	
7	To consider any changes to the Risk Assessment.	
	There were no changes to be made to the Risk Assessment.	
8	Planning matters: to approve the responses to any recent planning applications.	
	<p>Footpath diversion – no problem with this diversion</p> <p>Streamside - no objections were raised</p> <p>The Honest Miller – A local gentleman has been in touch and he will object. Cllr Betty has drafted a letter of objection. This has been circulated and all were in favour and the Clerk is to submit on 20/11/20. Other</p>	TB

	<p>residents are responding. Some research has been undertaken regarding the owner. There is a lot of noise locally regarding purchasing the pub, however, there does not appear to be anyone ready to lead this. There is a lot of work involved to put together a business plan and decide on the structure. Application to get the site re-registered as an Asset of Community Value to Ashford Borough Council.</p> <p>Need to follow this up with Cllr Howard, Clerk to request this to be taken to Committee.</p> <p>No further plans submitted near to Nats Lane but a topographical study has been undertaken recently.</p>	TB
9	Trees in the village – Parish Council responsibility	
	The trees have been inspected and it is hoped that the report from Lushland Ltd will be received soon.	
10	Christmas Tree	
	It was agreed to not purchase a Christmas Tree and instead to light a tree on the site.	
11	Any Other Business (for information purposes only):	
	<p>Speed sign – it was agreed that this would not be purchased at this time.</p> <p>Agreed to give the Caretaker a Christmas gift.</p> <p>The Clerk requested some training – the cost of 1/7th will be contributed.</p> <p>There are some big collapsed mole hills but if Paul could fill them as they are seen, we would be grateful.</p> <p>Village Clean-up has been requested, at this time it is not possible to organise this.</p> <p>Cllr Tomkins and Cllr Betty are attending the Highways Seminar on-line.</p> <p>Cllr Tomkins has reported the blocked drain.</p>	
11	Date of next meeting – Date of next meeting 17th December 2020	
	21 st January 2021, 18 th February 2021 and 18 th March 2021	
	The meeting closed at 19:35	

Signed:

Date: